

**Bacich Elementary Site Council
Meeting Minutes
October 07, 2019**

Attendees

Sally Peck, Principal, co-Chair
Methinee Bozeman, VP
Annalyn Chargualaf-Peluso, Parent
Holly Myers, Parent
Estelle Dick, Parent
Ilene Braff, Teacher
Zazzle (attending on behalf of Mrs. Ross), Teacher
Scott Hershman, Parent
Amy Bornstein, Parent, co-Chair
Lissette Fernandez-Hilson, Parent
Katharine Stern, Teacher
Farah Maisonneuve, Teacher
Elizabeth Peterson, Teacher

Intros & Housekeeping

- 1) SC Norms
- 2) Approve Minutes from September Meeting
- 3) Annalyn Peluso – Update on Emergency Dismissal Plan Progress
- 4) Methinee Bozeman – Update on School Safety Plan
- 5) Susan Warnick – KSD Calendaring for 2020 – 2021 School Year
- 6) Jeremiah Wilson – Update on Construction Project
- 7) Sally Peck – Discussion on Remaining Budget from Construction
- 8) Agenda Item Recommendations or Requests

Site Council Norms

- Amy read aloud the Site Council Norms.

Approval of Minutes

- Committee formally approved the minutes of the last Site Council meeting.

Methinee Bozeman and Annalyn Peluso - Update on School Safety Plan

- Student release last year triggered a lot of learnings and opportunity for restructuring processes. Annalyn, Farah, Limby and Methinee have been meeting every Thursday to work out new plan, roles, etc.
- They met with paraprofessionals today. Everyone is on a team. About 15 teams throughout the school each with their own objectives in the case of an actual emergency.
- They taught all of the teachers about the Tag and Tickets system today. The T&T system will be used on the drill on Oct 22. The drill on Oct 22 is meant to test the stress on the system not the stress on the teachers, parents or students.

- Amy & Scott asked: With these new systems, what happens if a parent or caregiver shows-up to collect a child but they forgot their photo ID?
Methinee: The mandate from the school district is that we are not allowed to let any child go without verifying the caregiver or parent with a photo ID. If they do not have one, they will be asked to go to the command center on campus. As a reminder, we will accept pictures of photo IDs on a cell phone, so please get the word out that everyone should create a folder on their phone labeled "Bacich" and put a picture of their driver's license or ID card in that folder so they have that at all times.
- Farah and Annalyn: THANKS TO ALL OF THE PARENTS who helped with the Tag and Ticket system. It took 72 hours of labor but with the help of the parents, it was done quickly and efficiently.
- Amy and Site Council: AND MASSIVE THANK YOU TO ANNALYN AND FARAH for the incredible amount of work that has gone into revamping this process in order to put the kids first.
Methinee: As a reminder, we still need volunteers for the Oct 22 drill. Also, before Oct 22, we will have completed the following pre-notified drills with teachers and students:
 - Fire drill (completed)
 - Lock down 1 (complete) - Example: When there isn't eminent danger near-by
 - Earthquake drill (coming up)
 - Lock down 2 (coming up) - Example: Danger is on campus or closer to the school.
 - Drills after Oct 22 will be unannounced.

Susan Warnick – School Calendar

- Mrs Warnick isn't just the librarian but the president of the Kentfield Teachers Association.
- They get together once a year and come up with three scenarios about the school calendar.
- In the last 3 years, we had to start after Labor Day b/c of construction. But this year, we have the opportunity to change the calendar.
- They will be meeting on Oct 22nd to discuss all of the options and we try to match the Tamalpais School district as best they can. The meeting on the 22nd is a closed meeting between KTA and the district.
- The survey went out in the newsletter. We encourage you to take the survey and voice your opinion.
- Yom Kippur was a response to parent feedback. It's a great example that shows that parent feedback is listened to and considered.

Jeremiah Wilson – Construction Update

Jeremiah couldn't make it so Mrs Peck met with Marc Lacerno to discuss construction updates.

- We are within hours of being “COMPLETE”. There is a small remaining punch list that includes: paint touchups, hardware on the front gates of the school, closer hardware on the front gates, a canopy above the office and the maker room that needs to be installed, the new classrooms need the chain link fence extended behind the classrooms, new bike racks will be installed inside the gate and the bathrooms at the end of the 3/4th grade wing.
- There is money left over with the budget. The Board will discuss next week. If you have recommendations, let Mrs Peck know.
- Eric: Something near the marsh for discovery/adventure? Mrs Peck said that if there is a desire to develop something, we’d have to reach out to the environmental team for the marsh.
- Amy: Wasn’t repainting the school one of the items on the list for extra budget?
Mrs Peck: Yes, but there are other things that parents/teachers want (like air conditioning).
- Scott: Will there be any bike racks outside the gates for anyone coming to volunteer?
- Mrs Peck: Great idea. Let’s look into getting another rack for parent volunteers out by the fence.
- Amy: Will all classrooms have water moving forward? Alhambra for classes without sinks?
- Mrs Peck: Great idea. Will look into it.
- Eric: The flashing was damaged on the outside of the building. Will show Mrs Peck so they can fix before they leave the site.
- Holly: When will the pipework on SFD be done?
- Mrs Peck: Not sure about that. It’s Ross Valley Sanitation and not associated with the school.
- New playground: Had to close it during the morning (too wet and slippery) and lunch (too crowded). Open during recesses.
- Scott: Safety shed needs. Will coordinate with Methinee. Also, any way to do a bike rodeo on the weekend or after-hours so non-4th graders can participate?
- Safe-Routes is the sponsor and it and it’s funded by the state.
- Estelle: The traffic light is acting-up at the intersection of SFD and the parking lot.
- Mrs Peck: Will look into it. And finally, a summary of what is happening in the LCAP, is being handed out. If you have any questions or if there is anything else you want to get on the agenda, please let Amy and/or Mrs Peck know a week before the next meeting.