Bacich Elementary Site Council

Meeting Minutes

November 4, 2019

<u>**Attendees**</u>

Sally Peck, Principal, co-Chair

Methinee Bozeman, VP

Annalyn Chargualaf-Peluso, Parent

Jordana Franzblau – Teacher

Holly Myers, Parent

Estelle Dick, Parent

Ilene Braff, Teacher

Marty Ross, Teacher

Scott Hershman, Parent

Eric Schafer, Parent

Amy Bornstein, Parent, co-Chair

Lissette Fernandez-Hilson, Parent

Katharine Stern, Teacher

Farah Maisonneuve, Teacher

Elizabeth Peterson, Teacher

<u>**AGENDA**</u>

1) SC Norms

2) Approve Minutes from October Meeting

3) Annalyn Peluso – Recap of Oct 22 Emergency Dismissal Drill

4) Amy & Holly – Recap of Oct 17&18 Strategic Planning Meeting

5) Jordana Franzblau – Reading Workshop

6) Amy - Afterschool Enrichment Options

7) Amy - Cyber Security Update

Site Council Norms

- Amy read aloud the Site Council Norms.

Approval of Minutes

- Committee formally approved the minutes of the last Site Council meeting.

Oct 22 School Safety Drill Summary – Methinee, Annalyn & Farah

Thank you to Annalyn and Farah.

We got great feedback from the Fire Department, parents, etc.

Overall it was a mighty feat to have 650 kids, 100 staff members, 100 parent volunteers, etc., to make this happen.

Survey Participation: 78 respondents to the survey

Overall, the feedback was that they knew what to do at each station but the transition between stations was where the opportunity for improvement.

Core team (Annalyn, Farah and Methinee) will still meet once a month to continue to develop and improve the Emergency Evacuation plans for the entire school.

Top 3 things that were most important: The child feel safe, a speedy check out and retrieval, and signage. 3 in 4 people who took the survey said those goals were met. But there are still many areas for improvement which will continue to happen.

Crisis management is also part of the training and drill scenario so it was a great experience for the teachers to go through this and ensure that they know what to do in the event of an actual emergency.

Marin Enrichment is also being woven into the evacuation plan as well.

If you have questions about what happens AFTER school hours at Marin Enrichment, please reach out directly to Caitlin, the ME Director.

Reading Workshop – Jordana Franzblau

A reading framework based on Brian Cambourne's Conditions of Learning: Immersion, Demonstration, Engagement, Expectations, Responsibility, Approximation, Practice and Response.

Workshop follows a predictable architecture so that the unpredictable can happen: 1) Mini Lesson, 2) Independent Reading and 3) Share

Jordana's Role: Coach and Intervention (with striving readers, individuals (in and out of class), grade level teams), evaluate research (example: Richard Allington, etc.) and provide professional development.

ELA Committee: Representative from each grade level that meets once a month to discuss what we can do to improve our literacy practices here at Bacich, be a conduit to sharing with everyone.

Oct 17 - 18th Strategic Meeting Recap - Amy and Holly

Talking Points from the Meeting:

1. Technology: Ever changing but never going way. How do we stay relevant, current, ahead of the curve?
2. Changing world: Constantly changing - will the skills they are learning today become obsolete?
3. Teachers: Attracting and retaining great teachers, that they get the development they need
4. Economic impact in funding: How do we supplement and get more parents to give to KIK, etc.
5. Diversity and Inclusion: How to bridge the gap?
6. Societal Pressures: Homework, tech, social media, etc.
7. Students: How to keep them engaged, growing, etc.

Goals/Outcome:

KSD as a funding model for other districts

Create a culture of bold thinking

Diversity as an asset and a promise

Connecting the community

Create a culture of inclusion that has incorporating teachers and students

Scott's question: With regard to diversity, have they talked about offering breakfast for kids that need it? (No response provided.)

After School Enrichment Opportunities - Amy

Mrs. Peck is in contact with Larkspur Rec and they are happy to provide classes back to our school now that construction is over.

If you have special requests for classes your child would like to take: SEND AN EMAIL TO AMY with class requests. Examples include: Instruments, language, sports, chorus, etc.?

Cyber Security - Amy

Statement read by Amy. This is the statement read the site council meeting:

Regarding the safety / security of our Aeries database, there are areas in which we are better protected than some districts, and others in which we could stand to make improvements.

First, our Aeries database is hosted and stored by Aeries Software Inc., on their servers. This is in contrast to those districts which have been using Aeries for a long time, and likely host their own Aeries server (or other Student Information System) on their own network. This means that an attacker who gains access to our network, or our local servers, will not gain access to Aeries. It also means that our instance of Aeries automatically benefits from security updates and backups provided by Aeries Software Inc. themselves.

We also have a good security structure in place within Aeries itself. Amy has created rigorous security policies which limit access based on each users' needs. Teachers, for example, only have access to view the information of students in their own classes. Office staff may have access to all students in a school, but can only view a limited set of fields for those students. This limits the exposure of information in the event that an attacker gains access to one of our user's accounts.

Finally, regarding Aeries user accounts, we have configured Aeries to authenticate using our kentfieldschools .org Google Accounts. This means our users don't have a separate username and password for Aeries; instead our users sign in to their Google accounts, and Aeries authenticates through Google. This reduces the number of passwords our users have to remember and keep secure, and lets us benefit from Google's security infrastructure.